



HOPKINSVILLE WATER ENVIRONMENT AUTHORITY

Bid Packet:

FY 2026 - 2027
Sealed Bid # 2526-11
Brass Fittings & Copper Setters for Potable Water

Bid Opening:

Tuesday, April 7, 2026 @ 3:00 P.M. CST
401 East 9th Street, Hopkinsville, KY, 42240
HWEA Boardroom

BID PACKET

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IMPORTANT: In the event any of the documents are not enclosed, please advise the Procurement Officer immediately.



INVITATION TO BID

Sealed bids for furnishing and delivering the following:

FY 2026 - 2027
Sealed Bid # 2526-11
Brass Fittings & Copper Setters for Potable Water

will be received at HWEA's Main Office, 401 East 9th Street, P. O. Box 628, Hopkinsville, Kentucky, until 3:00 p.m., CST, on Tuesday, April 7, 2026, at which time the bids will be opened and read aloud publicly in the HWEA Board Room, at the same address.

The Bid Packet contains the Invitation to Bid, General Conditions, Specifications, and Detailed Specifications.

GENERAL CONDITIONS

1. INSTRUCTIONS, SPECIFICATIONS AND FORMS

Instructions, specifications and forms may be obtained via the HWEA website, in person, or by email from the HWEA Procurement Officer at 401 East 9th Street, Hopkinsville, KY, 42240. Telephone number 270-887-2782, email mwesterfield@hwea-ky.com, or see our website at www.hwea-ky.com.

- (a) All bids shall be submitted on and in accordance with the attached Bid Form. The form shall be signed and dated in the appropriate space.
- (b) Each bid shall be submitted in a sealed envelope and clearly marked on the outside of the envelope with the following:

FY 2026 - 2027
Sealed Bid # 2526-11
Brass Fittings & Copper Setters for Potable Water

- (c) If forwarded by mail, the sealed envelope containing the proposal must be enclosed in another envelope: FY 2026 - 2027 - SEALED BID # 2526-11 - BRASS FITTINGS & COPPER SETTERS FOR POTABLE WATER – DO NOT OPEN and shall be mailed to the HWEA Procurement Officer, P.O. Box 628 Hopkinsville, KY 42241, allowing sufficient time for such mailing to reach this address prior to the scheduled closing time for receipt of bids.
- (d) Additional information or clarifications of any of the instructions or information contained herein may be obtained from the Procurement Officer.
- (e) Any bidder or bidders finding any discrepancy in or omission from the specifications, in doubt as to their meaning, or believing that the specifications are discriminatory, shall notify the Procurement Officer in writing within 5 days of the scheduled opening of bids. Any exceptions taken by a bidder shall not obligate HWEA to change the specifications. All clarifications will be issued in writing (email and/or posted) as formal addenda by the Procurement Officer.
- (f) HWEA will assume no responsibility for oral instructions or suggestions. All official correspondence regarding the specifications should be directed to and will be issued by the Procurement Officer.

- (g) The successful bidder may have to purchase a City of Hopkinsville vendor's business license prior to the official award of the bid, to meet the requirements of City of Hopkinsville ordinances.
- (h) Any bidder may withdraw its bid, either in person or in writing, at any time prior to the scheduled time for receipt of bids. Withdrawals after the scheduled time for the receipt of bids will not be permitted.

2. AWARD OF CONTRACTS

- (a) The HWEA Board may award the contract to the bidder it finds to be the most responsive (considering price, time of delivery, compliance with specifications and past experience) and not necessarily the lowest price. HWEA reserves the right to give favorable consideration to local vendors of up to 10% over the price quoted for like products or services by non-local vendors. "Local Vendor" means any business which holds a current City of Hopkinsville operating Business License, provided all other material specifications and terms are met.
- (b) All bids will be awarded based on the most current edition of HWEA's Purchasing Policy, as amended.
- (c) All bids will be judged on the basis of best buy to HWEA and compliance with the General Conditions and conformance with the bid specifications. HWEA reserves the right to reject any and all bids.
- (d) Any other considerations or basis for judgment will be stated in the specifications.
- (e) Unless otherwise stated, the Procurement Officer reserves the right to award contracts or place orders to a single source, divide awards or orders among multiple sources, or make any combination thereof that, in the Procurement Officer's judgment, is in the best interest of HWEA.
- (f) Awarded bidder will receive a contract for the period of **July 01, 2026 through June 30, 2027** or equivalent period depending upon the date of award. The contract may be extended yearly, upon written agreement from both parties.

3. DELIVERY

- (a) Item(s) shall be delivered F.O.B. destination with delivery costs and applicable charges to be included in the bid.

4. COMPETITION

In order to assure fair competition and to permit determination of the best bid:

- (a) Any manufacturer name, trade name, or catalog number referenced in the Detailed Specifications or Bid Form is intended only to designate the standard of quality and type required and is not intended to limit competition.
- (b) Bids which show any omission, irregularity, alteration of forms, additions not called for, conditional bids, unresponsive bids, or bids that are obviously unbalanced may be rejected.
- (c) All bids shall be accompanied by such descriptive literature and documents as may be called for by the specifications or Bid Form.
- (d) Specifications provided are based on HWEA needs and uses, estimated costs of operation and maintenance, and other significant and / or limiting factors to meet HWEA requirements and shall be consistent with HWEA's policies. Minimum or maximum specifications, where included, are not established arbitrarily to limit competition or to exclude otherwise competitive bidders.

5. DISPUTES

In cases of disputes, regarding whether an item or service quoted or delivered meets specifications, the decision of the Procurement Officer, or authorized representative shall be final and binding on all parties. The Procurement Officer may request written recommendation of the head of the Department using the item.

6. EXCEPTIONS

The submission of a bid shall be considered an agreement to all the terms, conditions and specifications provided herein as listed in the various bid documents, unless specifically noted otherwise in the space provided on the Bid Form.

7. BID BINDING

Unless otherwise specified, all formal bids submitted shall be firm and irrevocable for a period of sixty (60) calendar days from the date of opening.

8. UNIT PRICING

Unless clearly shown on the Bid Form that it is the intent of the bidder that a reduced total price is being offered on the basis of receiving an award of all items covered by the total, any totals should be the actual sum of the extension of unit price(s), extended price(s), and/or total price(s). If a mistake is observed in arithmetic, unit prices govern and the bid will be refigured accordingly.

9. DELIVERY TIME

The bidder shall indicate on the Bid Form the approximate delivery time and/or delivery date for the material to HWEA, measured from the date of contract award.

10. WARRANTY

The brass fittings and copper setters furnished in accordance with these specifications shall be guaranteed to be free from defects in workmanship, materials, and equipment. Brass fittings must also be free of lead.

SPECIFICATIONS

1. GENERAL SPECIFICATIONS

- (a) All fittings & setters are to be equipped with all manufacturers' standard equipment as listed in the manufacturer's literature.
- (b) The fittings and setters shall be standard production items and shall be of good quality as to workmanship and materials used.
- (c) All usage is based on estimated usage for Fiscal Year 2026 - 2027. This is not a guarantee of any amount that will be purchased.

2. INFORMATION TO BE FURNISHED BY BIDDER

- (a) Each bid shall have attached the following information:
 - 1. A copy of manufacturer's warranty.
 - 2. A copy of the complete descriptive literature to include operation, installation and maintenance instructions.

3. EXCEPTIONS

- (a) Major exceptions to these specifications or failure to submit requested information may be considered cause for rejection of the bid.

DETAILED SPECIFICATIONS

The following are minimum specifications for:

FY 2026 - 2027
Sealed Bid # 2526-11
Brass Fittings & Copper Setters for Potable Water

BIDDER SPECIFICATIONS

The bidder shall indicate by writing "Comply" or "Exception" whether the product offered meets each minimum specification listed below. If "Exception" is noted, please describe the deviation in the space provided. Bids may be awarded by line item, group, or whole bid.

ANY AND ALL BID RESPONSES MUST HAVE THE FOLLOWING PAGES COMPLETED AND RETURNED OR BID MAY NOT BE CONSIDERED.

DETAILED SPECIFICATIONS FOR BRASS FITTINGS

- All service brass will comply with AWWA C-800
- All service brass shall be certified to NSF 61
- Components in contact with potable water will comply with the latest requirements of the Federal Safe Drinking Water Act
- Compression connection shall meet or exceed Mueller 110 Conductive Compression
- All service brass shall be produced by a domestic manufacturer in the USA

DESCRIPTION	COMPLY	EXCEPTION	UNIT PRICE	Est. Lead Time
3/4" Brass Curb Stop - Compression x Female Iron Pipe, est. use 100				
1" Brass Curb Stop - Compression x Female Iron Pipe, est. use 25				
3/4" Brass Corp Stop - CC Thread x Compression, est. use 100				
1" Brass Corp Stop - CC Thread x Compression, est. use 15				
3/4" Brass Union - Compression x Compression, est. use 50				
3/4" Brass Union - Compression x Female Iron Pipe, est. use 15				
3/4" Brass Union - Compression x Male Iron Pipe, est. use 15				
1" Brass Union - Compression x Compression, est. use 10				
1" Brass Union - Compression x Female Iron Pipe, est. use 15				
1" Brass Union - Compression x Male Iron Pipe, est. use 15				
3/4" Brass Tee - Compression x Compression x Compression, est. use 25				
1" Brass Tee - Compression x Compression x Compression, est. use 15				

DETAILED SPECIFICATIONS FOR COPPER SETTERS

- All copper setters will comply with AWWA C-800
- All copper setters shall be certified to NSF 61
- Components in contact with potable water will comply with the latest requirements of the Federal Safe Drinking Water Act
- All copper setters and associated brass components shall be produced by a domestic manufacturer in the USA.
- Copper setters shall have multi-purpose thread ends
- Copper setters shall have a lock wing angle ball valve equivalent to or exceeding a Mueller 300 angle ball valve located on the inlet side of the setter
- Copper setter shall have an ASSE approved dual check valve on the outlet side of the setter
- Copper setter shall have a 7" riser height for 5/8" meters, 8" riser height for 3/4" meters and 10" riser height for 1" meters
- Copper setter shall have a 3/4" horizontal inlet and outlet for 5/8" and 3/4" meters
- Copper setter shall have a 1" horizontal inlet and outlet for 1" meters
- Copper setter shall meet or exceed the specifications of a Mueller B2404-2ARN Copper Setter

DESCRIPTION	COMPLY	EXCEPTION	UNIT PRICE	Est. Lead Time
Copper setter for 5/8" x 1/2" meter est. use 383				
Copper setter for 3/4" x 3/4" meter est. use 25				
Copper setter for 1" x 1" meter est. use 52				
Copper setter for 1 1/2" x 12" meter est. use 5				
Copper setter for 2" x 12" meter est. use 5				



RECEIPT OF BID PACKET

FY 2026 - 2027
Sealed Bid # 2526-11
Brass Fittings & Copper Setters for Potable Water

I hereby acknowledge receipt of the subject bid packet.

Company Authorized Signature

Date



BID FORM

FY 2026 - 2027
Sealed Bid # 2526-11
Brass Fittings & Copper Setters for Potable Water

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

I, the undersigned, do hereby certify that I am a duly authorized representative of _____ located at _____ and I have carefully examined the Invitation to Bid, General Conditions, Detailed Specifications, Receipt of Bid Packet, and Bid Form and agree to all terms and conditions as set forth therein.

Signature: _____

Title: _____

Acknowledged before me this _____ day of _____, 2026

NOTARY PUBLIC
My Commission Expires: _____

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COPPER SETTERS FOR POTABLE WATER